

**From:** \_\_\_\_\_ Date: \_\_\_\_\_

Company Representing: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

**TO:** \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contents: \_\_\_\_\_

Replacement Value \$: \_\_\_\_\_

**Customer:** If you pack your parcel you are responsible for doing so in a manner to avoid damage. You understand, by not following the recommended carrier packaging guidelines, explained by your shipping clerk, you waive the right to declare a value on your package and a claim started due to damage may not be honored. We will act as your agent in filing any claim and will rely on the carriers investigation to determine any compensation due. Values up to \$100. are insured at no cost on packages shipped by UPS. Additional Value amounts must have added insurance to cover value declared or default to \$100. Purchase of insurance will not guarantee payment of that amounts unless verification of value is made by customer. All claims must be made within 90 days. The entry of a C.O.D. amount is not declaration of value.

I understand and accept: \_\_\_\_\_